

March 13, 2020

Dear Fortis Solutions Group Customer:

As of today, Fortis Solutions Group (FSG) has experienced no delays or limitations in our supply chain due to the Coronavirus Disease 2019 (Covid-19) but we continue to monitor the situation closely by monitoring the CDC Website among other sources. We are receiving continual and detailed communication from our entire supply chain to understand any concerns or constraints that develop. Here are some of the actions taken thus far:

- 100% of all key raw materials used by FSG are sourced from US-based manufacturing facilities. Furthermore, we have confirmed that the primary materials used by our suppliers are sourced outside of the regions currently listed by the CDC as having widespread ongoing transmission of Covid-19.
- We are reviewing material availability concerns and have been implementing “safety stocks” for any single-sourced raw materials to protect inventory and ensure continuity of supply should there be an outage by our supplier.
- Most of our suppliers have already formed a global crisis team to monitor and update us on any changes to existing or future purchase orders.
- FSG has implemented a non-essential travel and visitor ban.
- Precautionary health information has been distributed to our employees inclusive of the following:
  - Wash your hands using soap and water for at least 20 seconds. Wash before and after eating, after using the restroom, and regularly during the day.
  - Use alcohol-based hand sanitizer in between hand washing.
  - Regularly clean common surfaces with antibacterial wipes or sprays. Be sure to read the directions; many cleaners must dry on the surface in order to be most effective.
  - Cover your cough or sneeze into your elbow. Use a tissue and immediately dispose of the tissue. Wash your hands after sneezing.
  - Stay home if you are sick, including if you have a respiratory illness (coughing, sneezing) or a fever.
  - Avoid travel to places where the virus has spread.
- Our 13 sites have reviewed and updated their written contingency/disaster recovery plans. This includes identification of other FSG sister sites who can provide product to our customers should a facility be unable to provide product.

In conclusion, FSG has not identified any significant risk or supply limitation at this time. As this is a very dynamic situation, if we are made aware of new information, and identify a risk to your product, we will alert you immediately. Our top priority is to ensure the safety of our employees while managing and maintain the stability of our supply chain to provide on-time delivery to our customers.

If you have any questions, please reach out to your Fortis sales representative or customer relations contact. Thank you for your business and continued trust in Fortis Solutions Group for all of your labeling needs.

Sincerely,

Ken Pizzuco  
Chief Operating Officer  
Fortis Solutions Group